



Mailback Pharmaceutical  
Disposal Services

**IMPORTANT** Save this Box for Return Shipping



Please Read  
All Instructions  
Before Proceeding

## Enclosures | OTC/Rx BUCKET

- 4 – Step Packaging and Shipping Instructions
- 1 – Life-Loc Bucket and Lid
- 1 – Black/White Destruction Bag
- 2 – Black Zip Ties
- 1 – Packing List
- 1 – Return Shipping Label
- 1- Order Tracking Form





# Mailback Pharmaceutical Disposable Services

## 5 Step - Packaging & Shipping Instructions OTC/Rx DESTRUCTION

Thank you for choosing to participate in the **Mailback Pharmaceutical Disposal Services** at Trilogy Medwaste for the disposal of your unwanted OTC/Rx products. Please follow the proceeding packaging and shipping instructions carefully and completely to ensure the appropriate disposal of the materials.

**The TMW program does not allow Schedule I Controlled Substances and other illicit or dangerous substances, or non-consumer hazardous waste or Regulated Medical Waste (including sharps) to be collected as a part of this program.**

**PLEASE NOTE THE CONTAINER SHOULD NOT BE OVER 66LBS.**

\*When sending in waste for destruction, please ensure your container does not contain controlled substances, EPA/State-identified RCRA Hazardous waste or DOT defined Toxic or Flammable Hazardous Materials. The customer is solely responsible for the proper characterization, handling, and disposal of hazardous wastes.

### Step 1

Your bucket is pre-lined with a destruction bag. Please place all items for destruction into this bag.



### Step 2

Once your bucket is full, use one of the enclosed black security ties to enforce the closure of the bag. Place lid on bucket.



For Questions or Concerns Please Visit: [TrilogyMedWaste.com](http://TrilogyMedWaste.com) or Call: 888 763.3927

## Step 3

### HOW TO SEAL THE BUCKET

**0.6 GAL - 5 GAL Containers** - Check that the holes at the lock line up so you can secure with the enclosed back zip tie through both and secure it with the tag.

**12 GAL Containers** - Run the black zip tie through the white hole, the bottom of the red lock and then back out the bottom. (See photos for reference.)

Once container is sealed, place container in the box and seal with tape for shipping.

**0.6 GAL - 5 GAL  
Smaller Sizes**



**12 GAL  
Larger Sizes**



## Step 4

Place the bucket inside of the original box and seal box with packing tape. Place the signed Order Tracking Form inside of the pouch and adhere both the Order Tracking Form Pouch and Return Shipping Label to the box. Be sure that the Ref number on the FedEx Return Label matched the Order Tracking number on the form.



Your container will be processed by Trilogy MedWaste Certified Pharmacy Technician Upon Receipt

Please be sure to fill out all required contact information and sign the Packing List in the area labeled "Customer Witness Certification." We cannot process incoming packages without these signatures.

**Note: a restocking fee of 40% will be applied to items returned within 30 days from the date of purchase. There will be no credit offered for orders older than 30 days. All items must be unused and free of any damage.**

Thank you!

Trilogy Pharmaceutical Services Team

# Scheduling YOUR Return Pickup

## Return Shipping Instructions

1. Place the shipping label on the container's most visible side away from seams.
2. Ship your package one of three ways:
  - Use your regular scheduled pickup.
  - **Drop off at FedEx.** Find your closest location at [fedex.com/locate](https://www.fedex.com/locate) or by calling 1.800.GoFedEX 1.800.463.3339
  - **Schedule a pickup.** No account number required but label information may be needed. Go to [fedex.com/returnpickup](https://www.fedex.com/returnpickup) for FedEx Ground labels with "G" or "PRP" or call 1.800.GoFedEX 1.800.463.3339 and say:
    - "Return Manager" or "PRP" for FedEx Ground labels with "G" or "PRP"

## Prepare Your Package With Care.

- Use an appropriate container, cushioning materials and at least three strips of packing tape.
- When reusing packaging, remove or black out old shipping labels including their barcode(s).

**FedEx** Shipping Tracking Printing Services Locations Support

Schedule a Ground Return Package Pickup

FedEx Ground Pickup Information

1 Enter information 2 Pickup confirmation

To schedule a FedEx Ground Return Package Pickup, please complete the information below.

Asterisk (\*) Indicates required fields.

**Pickup information**

\*Tracking ID from label

\*Country United States

\*Contact name

\*Company

\*Address

\*City

\*State/Province <Select>

\*ZIP/Postal code

\*Phone number

**Pickup information - continued**

\*Pickup type Business Residence

\*Pickup date 4/27/2021

\*Number of packages 1

\*Does any package exceed 150 lbs or contain a hazardous material? Yes No

Pickup location None

Special instructions (65 character maximum)

Clear fields Schedule pickup

**Please note:**

- You can schedule a FedEx Ground return pickup on Monday-Friday for business locations or Tuesday-Saturday for most residential locations and up to 14 days in advance.
- You must have a Return label issued to you by an authorized FedEx Ground shipper. This page is NOT for FedEx Ground Call Tags or FedEx Ground customer "call-in" pickups.
- Packages picked up from a residence may have one additional transit day; for faster returns, packages can be dropped off at FedEx staffed locations.
- The pickup window for Business locations is 8am-6pm and most Residences is 8am-8pm. Use the special instructions to request an alternative time frame or other pickup comments. These requests are not guaranteed to be accommodated. (Limit 65 characters including spaces).

FROM: (512)555-1212  
John Smith  
Facility  
1234 Name St.  
HIGHLANDS RANCH CO 80129  
US

CAD: 253362409INET4340  
DIMMED: 16 X 16 X 24 IN

TO Processing  
TMW  
148 Boxwood Lane  
Gastonia NC 28054  
(817) 907-0891  
INV: REF:  
PO: DEPT:

RMA:

**FedEx**  
Ground  
G

TRK# 7735 4370 3098

28054

9632 0137 6 (000 000 0000) 0 00 7735 4370 3098

**ALL CHARGES ARE PREPAID THROUGH TRILOGY MEDWASTE. PLEASE FOLLOW THE NEXT STEPS LISTED BELOW TO CONTINUE WITH YOUR PICKUP REQUEST AT NO COST TO YOU.**





# Mailback Pharmaceutical Disposable Services

Trilogy's Mailback program **DOES NOT ALLOW** Schedule I Controlled Substances or any other illicit or dangerous substances, hazardous wastes or Regulated Medical Waste (including sharps) to be shipped to Trilogy as a part of this program. Every user of the Mailback program must ensure that the materials they place in the Shipping Package complies with the rules and restrictions of the carrier.

Examples of items that are **NOT Accepted** in the Mailback Program because they are considered Hazardous Waste:

- ❌ Nicotine of ANY kind
- ❌ Chemotherapy items of ANY kind
- ❌ Coumadin/ Warfarin
- ❌ Inhalers
- ❌ Aerosols
- ❌ Adrenalin (Epi Pens, etc.)
- ❌ Insulin of ANY kind
- ❌ Items containing Mercury
- ❌ Items containing Silver
- ❌ Epinephrine
- ❌ Regulated Medical Waste
- ❌ Sharps
- ❌ Hazardous or Universal Waste

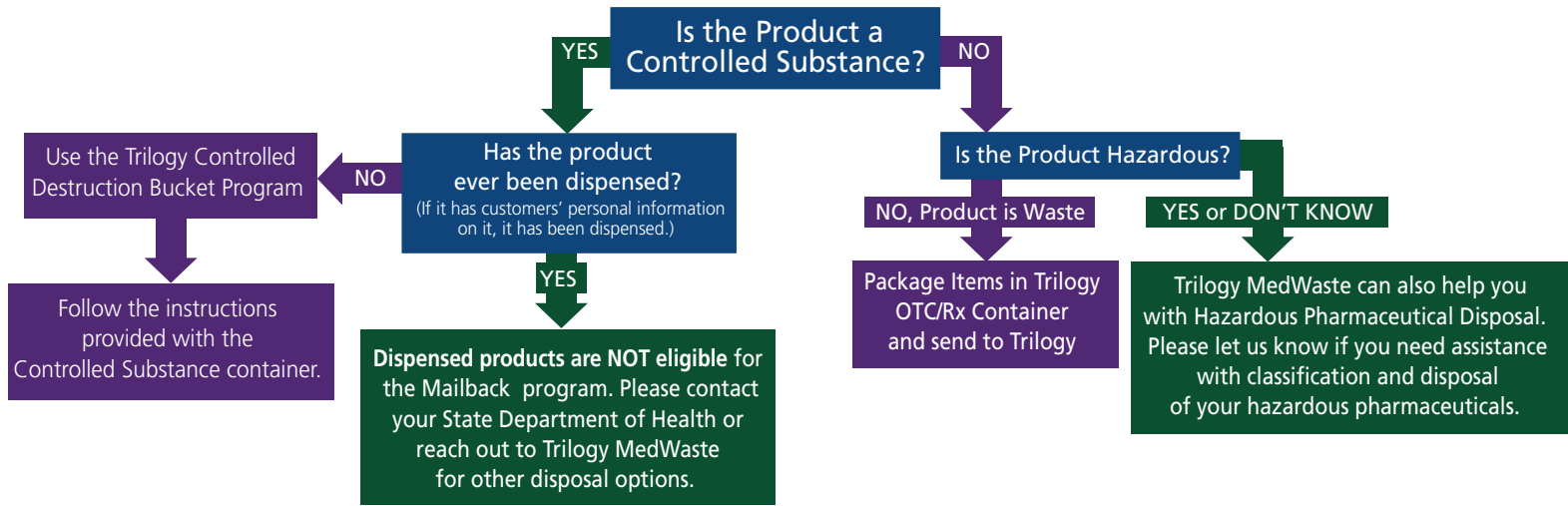
In addition, Trilogy MedWaste **does not accept ANY Toxic or Flammable Hazardous Materials** as defined by the Department of Transportation (DOT).

If your company sends in unauthorized items, additional fees will be assessed to dispose of this waste properly or the items will be returned to you at your expense.

For Questions or Concerns Please Visit: [TrilogyMedWaste.com](http://TrilogyMedWaste.com) or Call: 888 763.3927

# Decision Making for Unwanted Pharmaceuticals

Handling, shipping, and disposing of unwanted pharmaceuticals is a complicated process regulated by many different authorities. In order to aid in your decision-making process, we offer the decision tree below:



# Contact Information

## Trilogy Medwaste Southeast Pharmaceutical Department

[Mailback@trilogymedwaste.com](mailto:Mailback@trilogymedwaste.com)

704.503.8138

## DEA

[https://www. DeaDiversion.usdoj.gov](https://www.DeaDiversion.usdoj.gov)

1.800.882.9539

## FedEx

[www.Fedex.com](http://www.Fedex.com)

1.800.463.3339



Healthcare Waste Management Solutions

TrilogyMedWaste.com  
**888 7-MEDWASTE**  
888 763.3927